

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## *Our Mission*

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Daniel K. Snyder, Esq. President  
Mr. John A. Larkin, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Kurt Althouse, Esq.  
Jana R. Barnett, Esq.  
Mr. Randall E. Hinsey, Jr.  
Mrs. Joanne E. McCready  
Mr. Gregory L. Portner  
Mrs. Lynn T. Sakmann

### Non Members

Mrs. Corinne D. Mason, Board Secretary  
Dr. Pamela R. Pulkowski, Assistant Superintendent  
Ms. Kathleen A. Garman, Director of Human Resources

### Ex Officio Member

Dr. Helen H. Larson, Superintendent

## **SCHOOL BOARD MEETING**

Monday, February 25, 2008 – 7:30P.M.  
Community Board Room

## **OPENING**

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors

## **ANNOUNCEMENT OF MEETINGS**

- Facilities Project Meeting – Wednesday, February 27, 2008, 7:00 p.m., HS Auditorium
- Work Session – Tuesday, March 25, 2008, 6:00 p.m.
- Regular Board Meeting – Monday, March 31, 2008, 7:30 p.m.

## **PRESENTATIONS**

## **RECOGNITION**

- V. Public Comment on Agenda Items

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**BOARD LIAISON REPORTS**

Board Liaison Reports/Additional Meeting Reports

- Personnel – Mr. Larkin/Mrs. McCready
- Curriculum – Mrs. Sakmann/Mr. Larkin
- Finance – Mr. Larkin/Mr. Fitzgerald/Mr. Portner
- Facilities – Mrs. McCready/Mr. Althouse
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett/Mr. Portner
- Berks Career & Technology Center – Mr. Snyder/Mr. Larkin
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett/Mrs. McCready
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Snyder/Mr. Hinsey

**MINUTES**

I. Approve Board Meeting Minutes -

- Minutes of December 17, 2007 Special Board Meeting
- Minutes of January 22, 2008 Work Session
- Minutes of January 28, 2008 Regular Board Meeting
- Minutes of February 11, 2008 Special Board Meeting

**PERSONNEL**

February 2008 Personnel Report (Report attached.)

**BOARD MOTION**

*Move that the Board of School Directors approve the Personnel Report for February 2008.*

**CURRICULUM**

- I. Library Collection Status Report – Dr. Pulkowski
- II. Approve adoption of secondary planned course for 8<sup>th</sup> Grade Family & Consumer Science written and revised since July 1, 2007.
- III. Approval of Act 80 Days for 2008-09.

**BOARD MOTION**

*Move that the Board of School Directors approve Curriculum items noted.*

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**FINANCE/BUSINESS OFFICE**

- I. Approve Financial Reports–January 2008 that are included in the official minute book and provided to Board members.
- II. Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and the 2003 G.O. Bond.
- III. Approve Settlement Agreement with parents of Student ID#202366 as stipulated in the agreement executed on January 14, 2008.
- IV. Approve Budgetary Transfers \$123,459.00.

**BOARD MOTION**

*Move that the Board of School Directors approve the Finance/Business Office items.*

**FACILITIES**

- I. Authorize Capital Campaign for the “A Field”.

**BOARD MOTION**

*Move that the Board of School Directors authorize the Capital Campaign as outlined.*

**SCHOOL ACTIVITIES & ATHLETICS**

**TECHNOLOGY**

**SUPERINTENDENT’S OFFICE**

- I. Approve Policies 2<sup>nd</sup> reading/adoption – Policy 246 – Student Wellness.
- II. Approve Wyomissing Area school calendar for 2008-2009.

**BOARD MOTION**

*Move that the Board of School Directors approve the Superintendent’s Office items.*

**ADMINISTRATIVE REPORTS**

- I. Treasurer’s Report

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**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC PARTICIPATION**

- Recognition of Visitors  
*The Board welcomes comments on any school subject.  
Speakers are requested to identify themselves by name and address.*

**ADJOURNMENT**

**EXECUTIVE SESSION (IF NEEDED)**

**PERSONNEL REPORT**

- I. Approve Support Staff Retirement – **Cheryl D. Lotz**, full-time Food Service Worker at the JSHS, retirement, effective June 30, 2008.
- II. Ratify Support Teacher and Change of Support Teacher for new Professional Staff:
- | <u>Support Teacher</u>  | <u>Inductee</u> | <u>Assignment</u>    | <u>Stipend</u> |
|---|-----------------|----------------------|----------------|
| <b>Andrew Hoffert/Kim Lally</b><br><i>(effective February 4, 2008 until the end of the 2007-08 school year)</i>   | Brianna Angove  | Learning Sup. Tchr.  | \$112.50 each  |
| <b>Tracey Miller</b><br><i>(effective March 14, 2008 until the end of the 2007-08 school year)</i> Ms. Miller is replacing Josephine Brunner who was approved by the Board as a support teacher for Jody Metrick on August 20, 2007. Ms. Brunner's last day of employment with the district will be March 14, 2008. | Jody Metrick    | Speech & Lang. Path. | \$150.00       |
- III. Approve/Ratify FMLA:
- a. **Jean Hentz**, Staff Accountant, a family and medical leave of absence effective on or about March 15, 2008, until May 19, 2008.
  - b. **Mary Hollinger**, School Nurse at WHEC, a family medical leave of absence effective February 1, 4, and 5, 2008.
  - c. **Linda Lamp**, part-time Food Service Worker at the JSHS, a family medical leave of absence effective March 10, 2008 until approximately March 25, 2008.
  - d. **Jane Ney**, Learning Support Teacher at WREC, family and medical leave of absence effective February 21, 2008, through the end of the 2007-08 school year.
- IV. Ratify Support Staff Unpaid Leave Requests:
- a. **Linda Long**, part-time Teacher's Instructional Aide at WHEC, unpaid leave January 28, 29, 30, 2008.
  - b. **Krista Mazur**, full-time Teacher's Instructional Aide at WHEC, unpaid leave January 24 – February 6, 2008.
  - c. **Julia DeVos**, full-time Teacher's Instructional Aide at WREC, unpaid leave April 21-25, 2008.
- V. Approve Curriculum Writing Payment to **Bethanne Mitchell**, Secondary Teacher at the JSHS, for curriculum writing of 8<sup>th</sup> Grade Family and Consumer Science (#981), 20 hours at the contracted rate of \$31.00 per hour.
- VI. Ratify Hours – **Jennifer Pors**, part-time Special Education Instructional Aide at WHEC, 32.5 hours per week, effective January 29, 2008. Ms. Pors' appointment was approved at the January 28, 2008 Board meeting.

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- VII. Approve Support Staff Appointments
- a. **Ivan Correa**, full-time custodian (2<sup>nd</sup> shift) at the JSHS, 8 hours per day at \$11.07 per hour, effective February 26, 2008. (Mr. Correa is replacing Sylvia Kolesnik.)
  - b. **Molly Mantione**, full-time Special Education Instructional Aide at WHEC, 35 hours/week, \$10.64/hour, effective February 26, 2008, pending receipt of necessary documents.
- VIII. Ratify Support Staff Resignation – Shirley Fisher, part-time van driver, resignation effective February 19, 2008.
- IX. Approve Supplemental Athletic Resignations effective the 2007-08 school year:
- a. **Matt Burkhart**, Baseball Varsity 2<sup>nd</sup> Assistant Coach.
  - b. **Dale Derr**, Spring Assistant to the Athletic Director.
  - c. **Steve Gyomber**, Boys' Varsity Tennis Assistant Coach.
  - d. **Bridgette Rothermel**, Softball Varsity 2<sup>nd</sup> Assistant Coach.
- X. Approve Supplemental Athletic Appointments effective the 2007-08 school year:
- a. **Daniel Smith**, Boys' Varsity Tennis Assistant Coach, 21.4 points, \$1,723.
  - b. **Robert Wolfrum**, Baseball Varsity 2<sup>nd</sup> Assistant Coach, 25.1 points, \$2,021.
  - c. **Mary Reinert**, Softball, Varsity 2<sup>nd</sup> Assistant Coach, 21 points, \$1,691
  - d. **Morton Caster**, SH Track Assistant Coach, 30.5 points, \$2,455
  - e. **Ryan Hassler**, Assistant to the A.D. (spring), \$1,165.
  - f. **Jodi Buffington**, Softball, Varsity 2<sup>nd</sup> Assistant Coach, 12.6 points, \$1,014
- XI. Approve additions/deletions to substitute list.
- XII. Approve additions to district volunteer list.